

# CREDENTIAL TRANSFERS

## MINISTERS TRANSFERRING OUT OF THE POTOMAC MINISTRY NETWORK :

When a Potomac Ministry Network minister establishes residence in another district, the minister should notify the Secretary-Treasurer's office and will be asked to complete a form. Once the form is submitted, we will process your information and transfer your credential.

## MINISTERS TRANSFERRING INTO THE POTOMAC MINISTRY NETWORK :

Ministers transferring into the Potomac Ministry Network from another district are to request a transfer from their former district within 60 days of taking up residence in the Network. It is the responsibility of the former district to complete the transfer to the Potomac Ministry Network. We will notify the minister when the transfer is complete.